2027 BUDGET DISCUSSION

Planning, Development & Codes

Service capacity. Required inspections. A sustainable path forward.



CITY OF ONEIDA • NOVEMBER 2, 2026

One department. A broad assignment.

Code enforcement is economic development: stronger neighborhoods, business corridors, and investment confidence.

01 PLANNING & ZONING

PCZBA support; site plans, subdivisions, variances, conditional uses; ordinance and policy work.

02 DEVELOPMENT & GRANTS

DRI implementation, capital projects, grant applications, reporting, and business assistance.

03 RESIDENTIAL & COMMERCIAL CODES

Building permits, construction inspections, housing inspections, complaints, orders, and court support.

04 PROPERTY & NEIGHBORHOOD ACCOUNTABILITY

Vacant properties, nuisance conditions, repeat violations, ownership research, and registry design.

CURRENT TEAM 1 Director | 2 Code Enforcement Officers | 1 Account Clerk

SOURCE: OCT. 28, 2026 ORGANIZATIONAL CHART; DEPARTMENT REPORTS

Planning & Development — line by line

Amounts are departmental appropriations, not individual compensation amounts.

Expense line	2026 budget	2027 request	2027 manager
Salaries	**$90,000**	**$164,500**	**$172,500**
Equipment	$1,000	$1,000	$500
Materials & supplies	$616	$1,000	$500
Contracts	$11,564	$16,500	$12,000
Training / certifications	$0	$3,000	$3,000
Comprehensive Plan Grant — Required 10% Local Match	$3,159	$0	$7,000
TOTAL	**$106,339**	**$186,000**	**$195,500**

WHY SALARIES CHANGE

$60,000

Development Specialist proposed by City Manager

Salary account also reflects the Director and $18,000 Codes oversight allocation.

SPECIALIST SALARY: DISCUSS ON SLIDE 8

SOURCE: CITY MANAGER 2027 WORKSHEET (8020); DEPT. PRELIMINARY BUDGET

Code Enforcement — line by line

The manager proposal retains current staff, without a new officer or reclassification.

Expense line	2026 budget	2027 request	2027 manager
Salaries	**$212,813**	**$298,773**	**$212,028**
Overtime	$1,000	$2,000	$1,000
Office / IT equipment	$0	$5,000	$0
Materials & supplies	$1,208	$2,000	$1,200
Training	$1,500	$4,000	$2,000
Protective equipment	$1,000	$2,000	$1,000
Process server	$1,000	$1,000	$0
TOTAL	**$218,521**	**$314,773**	**$217,228**

STAFFING NOT FUNDED

+2 CEO

Requested in the departmental line-item budget

Jeannie’s classification review

Also not funded in the manager proposal.

LONG-TERM NEED: 2 ADDITIONAL CEOS

SOURCE: CITY MANAGER 2027 WORKSHEET (8664); DEPT. PRELIMINARY BUDGET

Additional qualified staffing produced results

The same 2025 inspection roster shows sustained reduction in unfinished records through 2026.

JAN 2026

1 fully qualified officer

Steve Y. hired Jan. 19; training underway.

JUN 2026

2 fully qualified officers

Certification complete; broader field capacity.

OCT 2026

2 fully qualified officers

Progress continues; inspection-law issue identified.

UNFINISHED PROPERTIES FROM THE 2025 ROSTER



55%

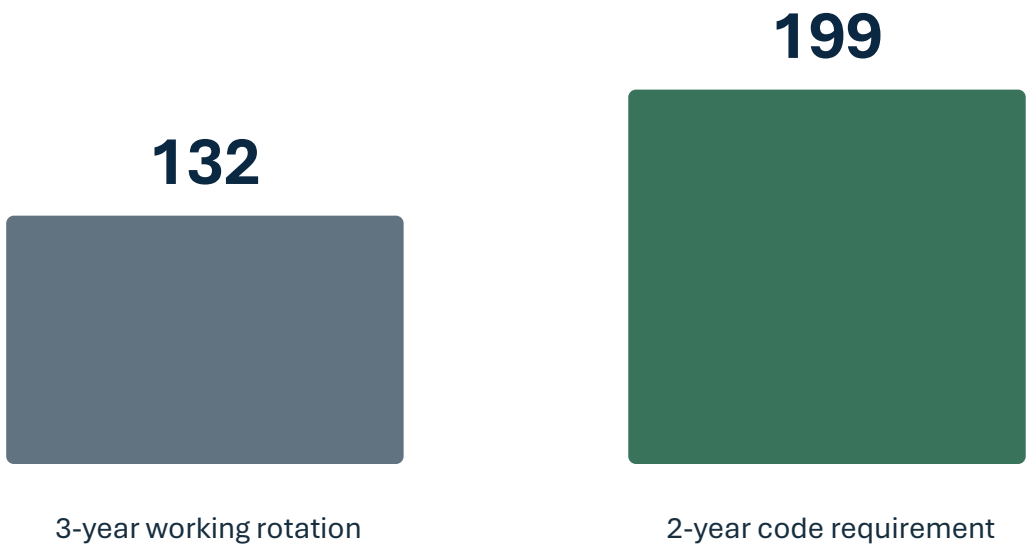
fewer unfinished property records in the tracked 2025 group

SOURCE: JEANNIE'S 2025 ROSTER; JUNE 2026 PLANNING REPORT

The recurring inspection workload increases 50%

The 1990 amendment was identified during September–October 2026; it did not create a new law.

ILLUSTRATIVE ANNUAL PROPERTY ROTATION



+67 STRUCTURES PER YEAR • SAME BASE INVENTORY

PRESUMED OUTSTANDING

259

multifamily property records

1,200

associated rental units

Working-method note: no recorded verified completion = outstanding. Some records show appointments or partial activity; counts are not proven violation findings.

SOURCE: ONEIDA CODE §77-15(B)(1); JEANNIE'S DIRECTORY (WORKING ESTIMATES)

The inspection queue is only part of the work

Complaints, construction, repeat visits, and a future registry compete for the same officer hours.

65
complaints reported

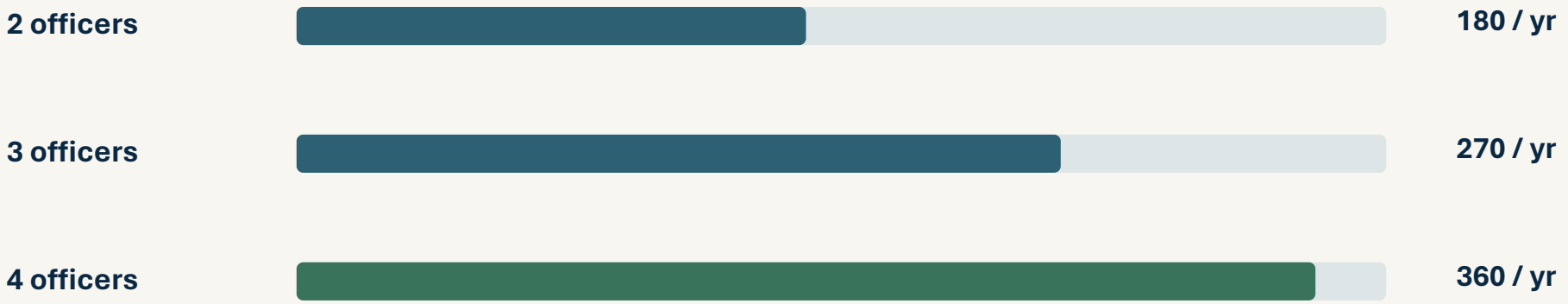
178
reinspections / enforcement follow-ups

167
building inspections

PLUS

new registry activity

ILLUSTRATIVE ANNUAL INITIAL-HOUSING-INSPECTION CAPACITY



~325
estimated initial property inspections in one-year catch-up scenario

One additional officer offers relief; a four-officer goal gives a more credible path to reducing the backlog while maintaining other services.

SOURCE: AUGUST 2026 CODES YTD REPORT; ILLUSTRATIVE STAFFING MODEL

Development Specialist — four clear assignments

A professional working under the Director's strategy to advance projects, attract employers, and recover eligible costs.

01 DRI IMPLEMENTATION

Project coordination, consultant work, schedules, budgets, reporting, reimbursements.

02 CITYWIDE GRANTS

Find funding; prepare applications and work plans; administer awards and eligible cost recovery.

03 BUSINESS ATTRACTION

Track available sites, zoning, utilities and properties; build ESD/IDA site-selection packages.

04 PROPERTY ACCOUNTABILITY

Lead registry setup, owner records, billing coordination, program reporting and Codes support.

2027 MANAGER	REQUESTED MINIMUM	FUNDING GOAL
$60,000	$70,000	Offset eligible salary costs through grants and program revenue.

SOURCE: DEPARTMENT BUDGET REQUEST; 2027 MANAGER SALARY SCHEDULE

Options to reduce the taxpayer-funded share

Differentiate existing budget assumptions from opportunities requiring Council action or grant approval.

PLANNING + CODES FEE SCHEDULE

$116,350

2026 fee baseline

$133,600

2027 preliminary projection

+$17,250 projected annually • proposed revisions not yet adopted

PROPERTY ACCOUNTABILITY

$90,000

2027 manager revenue estimate

$173,600 potential gross at 1,736 units × $100; full enrollment only.

GRANT ADMINISTRATION REIMBURSEMENTS

Project-specific, documented time and allowable administrative expenses may offset City personnel costs; no amount is budgeted as guaranteed revenue.

IMPORTANT: Do not add the full $17,250 fee improvement to Kyle's budget again—some increases are already anticipated. Registry receipts depend on legal adoption, registrations, and collection.

2027 DECISIONS FOR COUNCIL

A sustainable path forward

01	**Code Enforcement**	Two additional officers is the long-term staffing target; fund one as a first step if needed.
02	**Development Specialist**	Keep the position; consider $70,000 minimum to attract the required experience.
03	**Administrative capacity**	Review Jeannie’s classification against current and expanding responsibilities.
04	**Revenue & coordination**	Act on fee revisions; phase registry implementation; clarify Codes / Fire responsibilities.

We have demonstrated progress. The obligation is larger. The path forward requires capacity and accountability.